



Village Council Work Session

June 26, 2025, 9:00 a.m.

Marvin Village Hall, 10006 Marvin School Road

Members Present: Mayor Pollino (via Zoom), Mayor Pro Tempore Vandenberg (via Zoom), Councilman Baresich, Councilman Deatherage, Councilman Lein, Councilman Wortman

Members Absent: Councilman Marcolese

Staff Present: Christina Amos, Austin W. Yow, Hunter Nestor, Tyler Huneycutt

A. CALL TO ORDER

Councilman Lein called the meeting to order at 9:01am and determined a quorum was present.

B. CONSIDER ALLOWING REMOTE PARTICIPATION

Mayor Pollino & Mayor Pro Tempore Vandenberg participated remotely via Zoom.

Moved by Councilman Wortman

To allow council members to participate remotely.

Vote: Motion Passed Unanimously

Moved by Councilman Wortman

To elect Councilman Lein as Temporary Presiding Officer.

Vote: Motion Passed Unanimously

C. ADOPTION OF THE AGENDA

- Add Consent Agenda: "Consider Adoption of Ordinance Amending the General Fund Budget for Fiscal Year End"
- Add Consent Agenda: "Information Only: May 2025 Treasurer's Report"

Moved by Councilman Deatherage

To adopt the agenda as amended.

Vote: Motion Passed Unanimously

D. ADOPTION OF THE PREVIOUS MINUTES

Moved by Councilman Deatherage

To adopt the minutes from 6/10/25 (Regular) as presented.

Vote: Motion Passed Unanimously

E. FEEDBACK FROM THE PREVIOUS PUBLIC COMMENT PERIOD

Nothing was discussed.

F. PRESENTATIONS

There were no presentations.

G. REPORTS AND UPDATES

1. Manager's Report

No report was given.

2. Clerk & Communications Report

TIME STAMP 5:35

(See attached Item G2, which is included as a reference in these minutes.)

July Communications

Austin Yow, Village Clerk & Assistant to the Manager, briefed the Council on communications planned for July.

Facebook Events

Mr. Yow informed the Council that a few residents requested that the Village turn the promotions for the recent Car Show into a formal Facebook event. He noted that staff tested using a Facebook event but was forced to take the event down as it did not comply with Village policy. He further noted that policy would need to change for staff to use Facebook events in the future.

Candidate Questionnaire

Mr. Yow informed the Council that the Candidate Questionnaire for the 2025 municipal elections is ready. He noted that as candidates file to run for elected office, he will reach out to invite them to participate in the questionnaire.

3. Planner's Report

TIME STAMP 8:10

Comprehensive Plan RFQ Feedback

Hunter Nestor, Planning Director, reminded the Council to send him feedback regarding the Comprehensive Plan RFQ. He noted that the RFQ would be sent out the following week.

4. Parks & Recreation Report

TIME STAMP 8:50

Marvin Car Show

Tyler Huneycutt, Recreation Manager, recapped the Car Show held at Marvin Efirid Park on Saturday, June 21. He noted that the event, a partnership with Furrst Class Cars of Charlotte, went very well with more than 100 cars, including both classics and exotics.

Park Passport Program

Mr. Huneycutt reminded the Council that the Village will participate in Union County Parks & Recreation's Park Passport Program in July.

National Night Out

Mr. Huneycutt reminded the Council that National Night Out will be on Tuesday, August 5 from 5:30-8:30pm at Marvin Efirid Park. He noted that there will be complimentary hotdogs. He encouraged residents to attend and meet local law enforcement and first responders.

Marvin Day Camp at Cane Creek Park

Councilman Baresich inquired if Mr. Huneycutt had plans for more Marvin Day Camp events at Cane Creek Park. Mr. Huneycutt noted that there was recent turnover at Union County Parks and Recreation and that he was still working on setting up dates in August.

5. Coffee with Council Debrief

TIME STAMP 13:55

Council Members Marcollese and Wortman staffed the previous Coffee with Council on June 24. Four people attended and discussed the Marvin Development Ordinance, rezonings, the Marvin Heritage District, and the Raley Miller conditional rezoning proposal.

H. CONSENT AGENDA

Moved by Councilman Wortman

To adopt the consent agenda as amended.

Vote: Motion Passed Unanimously

- 1. Consider Entering Interlocal Agreement with Union County to Contribute to the Union County Senior Nutrition Program in an Amount Not to Exceed \$6,000 AND Authorize Manager to Execute the Agreement**

(See attached Item H1, which is included as a reference in these minutes.)

To enter an Interlocal Agreement with Union County to Contribute to the Union County Senior Nutrition Program in an amount not to exceed \$6,000 AND authorize Manager to execute the agreement.

- 2. Consider Approval of Scope of Work with Centralina Regional Council for Work Related to the 2025 Community Survey in an Amount Not to Exceed \$6,500 AND Allow Manager to Execute the Agreement**

(See attached Item H2, which is included as a reference in these minutes.)

To approve the scope of work with Centralina Regional Council for work related to the 2025 Community Survey in an amount not to exceed \$6,500 AND allow Manager to execute the agreement.

- 3. Information Only: Trail Feasibility Study Created by Dewberry Engineering**

(See attached Item H3, which is included as a reference in these minutes.)

- 4. Consider Adoption of Ordinance Amending the General Fund Budget for Fiscal Year End**

(See attached Item H4, which is included as a reference in these minutes.)

To adopt the Ordinance Amending the General Fund Budget for Fiscal Year End as presented.

**AN ORDINANCE AMENDING THE GENERAL FUND BUDGET
ORDINANCE**

BE IT ORDAINED by the Village Council of the Village of Marvin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

SECTION 1. To amend the General Fund Budget appropriations as shown.

Account Number	Account Name	Adjustment Description	Adjustment
08-50-8000	Greenways and Trails	Fee In Lieu	17512
01-10-6001	Village Manager	Village Manager	675
01-10-6002	Clerk / Assistant to Manager	Clerk/Communications	328
01-10-6004	Finance Director	Finance Director	360
01-10-6005	Administrative Support Specialist	Administrative Support	-2270
01-10-6006	Deputy Clerk/Communications	Deputy Clerk/Communications	-3500
01-10-6030	FICA	FICA	-1000
01-10-6031	NC Retirement	10 NC Retirement	1800
01-10-6032	Health Insurance	10 Health Insurance	4800
01-10-6034	Short Term Disability	10 STD	27
01-10-6035	NC 457 Match	10. NC Match 457B	800

01-10-6040	Bonus / Merit Pay Increase	Merit Pay	-1363
01-10-6040	Bonus / Merit Pay Increase	10 Merit Pay - Comp Redemption	1600
01-10-6041	Vehicle Allowance	Vehicle Allowance	500
01-10-6083	Life Insurance	10. Life Insurance	30
01-10-6202	Other (penalties & interest)	10. Other Penalties	-1187
01-10-7401	Training Travel	10. Training Travel	-1100
01-10-7411	Liability and Property Insurance	10. Liability Insurance	133
01-10-7414	Bank fees	10 Bank Fees	1500
01-10-7415	Copier Lease	10. Copier Lease	-1500
01-10-7416	Meals	10. Meals	-133
01-10-7421	Miscellaneous Expenses	10. Misc Expenses	1100
01-10-7505	Software - Other	10. Software	855
01-10-7506	QuickBooks/Intuit - software/fees/svces	10 Quickbooks	795
01-10-7510	Office supplies	10 Gen Government Reallocations	-1650
01-10-7603	Electricity	10 Gen Government Reallocations	-1000
01-10-7604	Gas Heat/Water Sewer	10 Gas/water	1000
01-10-9000	Computers and related equipment	10. Computers Equipment	950

01-10-9005	Furniture / Office Equipment	10. Furniture Office Equipment	-950
01-70-6040	Bonus/Merit Pay Increase	70 Merit Pay - Comp Redemption	-1600
01-40-7810	Engineering	40 Transportation	-5000
01-40-7811	Maintenance (Repairs/Surveys/Salaries)	40 Engineering PB	5000
01-40-7842	Road Project Village Match	40 Transportation Road Project	-11000
01-40-7849	Maintenance Resurfacing	40 Transportation Maint Resurfacing	61000
01-40-7860	Sidewalks	40 Transportation Sidewalks	-50000
01-50-7352	Books & Reference Materials	50 Park Rec Books Reference	150
01-50-7354	NC Wildlife Fed Chapter Budget/MARSH	50 Park Rec NC Wildlife	-150
01-50-7500	Contractual Services	50 Park Rec Contractual Services	-106
01-50-7511	Internet MEP	50 Park Rec Internet MEP	106

Reason: 1. Reallocations among expense accounts and departments.

SECTION 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 26th day of June 2025.

5. Information Only: May 2025 Treasurer's Report

(See attached Item H5, which is included as a reference in these minutes.)

I. UNFINISHED BUSINESS

1. Discussion of Dates for Upcoming Coffee with Council Events (July - September)

TIME STAMP 16:10

(See attached Item I1, which is included as a reference in these minutes.)

Mr. Yow asked the Council to sign up for Coffee with Council events scheduled for July through September. He noted that Councilman Marcolese signed up in advance of the meeting since he knew he would not be in attendance. Council Members then signed up for each event.

J. NEW BUSINESS

- 1. Consider Call for Public Hearing to Consider an Ordinance to Rezone the 3.022 Acres at 10018 Marvin School Road from Rural-Residential (RR) to Marvin Heritage District Commercial Only (MHD-CO-CZ) and to Approve the Development Agreement**

TIME STAMP 18:50

(See attached Item J1, which is included as a reference in these minutes.)

This item was moved without discussion.

Moved by Mayor Pro Tempore Vandenberg

To Call for a Public Hearing to be held on July 8, 2025, at 6PM at Village Hall to Consider Adoption of an Ordinance Approving a Development Agreement and Conditional Zoning Map Amendment (CZ-2025-1) to Rezone the 3.022 Acres Located at 10018 Marvin School Road, Marvin, NC 28173 (Parcel 06-225012) from Rural-Residential (RR) to Marvin Heritage District Commercial Only (MHD-CO-CZ), submitted by ROMS Investment LLC.

Vote: Motion Passed Unanimously

- 2. Consider Call for Public Hearing to Consider an Ordinance to Rezone the 28.11 Acres at 9802 Rea Road (Parcel 06198002A) from Union County B-2 (PUD6-B2) to Marvin Mixed-Use 2 CZ (MU-2-CZ) and to Approve the Development Agreement**

TIME STAMP 19:30

(See attached Item J2, which is included as a reference in these minutes.)

This item was moved without discussion.

Moved by Mayor Pro Tempore Vandenberg

To Call for Public Hearing on July 8, 2025, at 6PM at Village Hall to Consider Adoption of an Ordinance Approving a Development Agreement

and Conditional Zoning Map Amendment (CZ-2025-2) to Rezone the 28.11-acres located at 9802 Rea Road (Parcel 06-198002A) from Union County B-2 (PUD6-B2) to Village of Marvin Mixed-Use 2 CZ (MU-2-CZ), submitted by Jones Homes USA.

Vote: Motion Passed Unanimously

K. OPEN TOPICS

TIME STAMP 20:10

Meeting Regarding Water Issues on Kerr Family Property

Mayor Pollino informed the Council that James Kerr, a Monroe Council Member and a landowner in Marvin, contacted him regarding water issues on his property off Joe Kerr Road. He stated he had previously invited Mr. Nestor to visit the property with him on Tuesday, July 1 at 4pm. He asked if any other Council Members wished to attend. Council Members Baresich and Deatherage stated that they may be able to attend.

L. REVIEW OF ACTION ITEMS

- Ms. Amos will execute the interlocal agreement for the Union County Senior Nutrition Program.
- Ms. Amos will execute the scope of work with Centralina Regional Council for work related to the 2025 Community Survey.
- Mr. Yow will send calendar invites for the Coffee with Council events scheduled in July, August, and September.

M. REVIEW OF THE MAYOR PRO KIM LIST

Council did not review the Ongoing Action Item List.

N. COUNCIL COMMENTS

Mayor Pollino: He thanked Councilman Lein for presiding over the meeting. He stated he was sorry to have missed the car show but was glad that the event went well.

Councilman Deatherage: He thanked Mr. Yow for returning from his vacation in New York City.

Councilman Lein: He noted that while he recently visited his parents, he reminded his father to stop and drink water. He reminded everyone to encourage each other to hydrate to prevent overheating/heat stroke. He thanked the

residents, the few parents and children who attended the meeting. He encouraged residents to come to Coffee with Council for helpful dialogue and the opportunity to learn from one another.

O. CLOSED SESSION

No closed session occurred.

P. ADJOURNMENT

Moved by Councilman Wortman

To adjourn the meeting at 9:27am.

Vote: Motion Passed Unanimously

Joseph E. Pollino Jr.

Mayor

Austin W. Yow

Village Clerk & Assistant to the Manager