

<b>Policy Number</b> <b>P-2024-04-01</b>	<b>Title</b> Sidewalk Repair Policy	<b>Subject</b> Administration
<b>Adopted</b> <b>April 9, 2024</b>	<b>Adopted by</b> Village Council	<b>Number of Pages</b> <b>2</b>



## **SIDEWALK REPAIR POLICY**

### **Purpose:**

To adopt an official policy pertaining to sidewalk repair standards and procedures along with requests from Village Residents. Staff may make repairs outside of this Policy if there are available budgeted funds.

### **Coverage:**

This policy upon adoption by the Village Council shall be applicable to all sidewalk construction requests until such time that the policy statement is altered, modified, or rescinded by the Village Council. Only the sidewalk infrastructure within the Public Right-of-Way or a Public Easement (absent a maintenance agreement between the Village the HOA) are maintained by the Village of Marvin applies to this policy. Requested projects will be based on available funds. The Village of Marvin reserves the right to amend or alter the terms of this policy.

### **Policy:**

The Village Council of the Village of Marvin hereby establishes the following policy to investigate repair requests to address pedestrian safety and meet the qualifying criteria listed below.

1. Said improvements to include the grading, reconstructing, extending, paving, or other altering, wherever necessary, and the construction or repair of broken, damaged, or hazardous sidewalks as deemed necessary based on the Qualifying Criteria section within this policy.
2. Assuming the request meets the Qualifying Criteria, the request will move forward to the Staff at the Village of Marvin for interpretation and analysis. Village Engineering and Public Works Staff will estimate construction and repair costs, and rate. Some requests may be divided into multiple phases when the construction costs become excessive, where pedestrian traffic is affected, and where a logical breaking point can be determined.
3. When sidewalk repairs and/or replacement are necessitated due to the impact of utility systems, the appropriate utility system owner will be notified that they are responsible for the repair and/or replacement of the sidewalk.
4. Sidewalks along private streets are the responsibility of the Homeowners Association or the street's residents.
5. Staff, at their discretion or by direction of Council, may also recommend sidewalk projects in an effort to ensure high priority locations in need of pedestrian facilities. Staff will focus requests on priority

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projects such as repairing broken, damaged, or hazardous sidewalk links along major residential roadways, connections to greenways, schools and activity centers and locations requiring maintenance and/or ADA (American Disability Act) compliance.

#### **Qualifying Criteria:**

All sidewalks in Public Right-of-Way will be maintained by the Village of Marvin and Public Works Department. Residents may request sidewalk inspection by either calling the Village of Marvin at 704-843-1680 or by submitting a Service Request Form. Once the request is documented, an inspection will be performed within ten (10) working days. Staff will determine if the sidewalk in question meets the criteria below and provide priority level.

Vertical surface displacement should be no more than ¼" maximum and that those between ¼" and ½" should be beveled with a slope of no more than 20%.

Rating	Sidewalk Assessment Criteria			Priority
	Raised or Sunken	Cracks or Openings	Vertical Separation	
3	Greater than 3"	Greater than 3/4"	Greater than 3/4"	High
2	Between 2" and 3"	Between 1/2" and 3/4"	Between 1/4" and 3/4"	Medium
1	Between 0" and 2"	Between 1/8" and 1/2"	Between 1/8" and 1/4"	Low

Village Engineering and Public Works Staff will assist in determining the most feasible limits of the project, will design the project, and bid and administer the construction or repairs of sidewalk.

As funds are allocated, sidewalk sections rated 2 or 3 will qualify for repair, while sections ranked a 1 will be monitored.

All work completed shall be installed in accordance with the Village of Marvin Technical Standards Specifications Manual, ADA compliance, and State and Federal Regulation.