



**Village Council and PR&G Board
Joint Meeting Minutes**

**March 4, 2025, 9:00 a.m.
Marvin Village Hall, 10006 Marvin School Road**

Members Present: Mayor Pollino, Councilman Marcolese, Councilman Lein, Councilman Baresich, Councilman Wortman, Councilman Deatherage, Jen Castellucci, Vice-Chair Culp, Deb Sokol (via Zoom), Michael Vittone

Members Absent: Mayor Pro Tempore Vandenberg, Chair Traub

Staff Present: Austin W. Yow, Tyler Huneycutt, Davy Broom

A. CALL TO ORDER

Mayor Pollino and Chair Castellucci called the joint meeting to order at 9am and determined a quorum of each board was present.

B. CONSIDER ALLOWING REMOTE PARTICIPATION

No council members participated remotely. PR&G Board Member Deb Sokol participated remotely via Zoom.

Moved by Jen Castellucci

PR&G Board: To allow board members to participate remotely.

Vote: Motion Passed Unanimously

C. ADOPTION OF THE AGENDA

Moved by Councilman Marcolese

Village Council: To adopt the agenda as presented.

Vote: Motion Passed Unanimously

Moved by Jen Castellucci

PR&G Board: To adopt the agenda as presented.

Vote: Motion Passed Unanimously

D. JOINT MEETING

1. Discussion of Trail Hours of Operation and Signage

TIME STAMP 2:35

Tyler Huneycutt, Recreation Activities Coordinator, explained to both boards that he had been researching how other Union County municipalities administer hours of operation for trails and greenways. He noted that other municipalities treat walking trails as linear parks with dawn to dusk operating hours. Mr. Huneycutt noted that enforcement is often implemented with fines and misdemeanor charges. Both boards discussed and agreed that enforcement would be difficult.

Christina Amos, Village Manager, noted that a resident of the Preserve expressed concerns regarding ATV or dirt bike usage on the Village's trails after dark. She noted that the Union County Sheriff's Office handles these incidents as trespassing. She further noted that staff is working on an ordinance amendment that would allow the Sheriff's Office to press criminal charges. There was further discussion on allowing golf carts on certain trails.

Ms. Amos asked the Boards for a consensus on the installation of signage restricting motor vehicle use on Village trails. The Boards agreed by consensus to add appropriate language the Village website but did not agree on the installation of physical signage at this time. Both boards also noted that motorized bikes should be included in the ordinance restrictions. Ms. Amos noted that staff would include motorized bikes in the ordinance amendment. She also noted staff would review the golf cart ordinance.

2. Discussion of Including a Path of Honor in the Village Hall Park Project

TIME STAMP 50:35

Chair Castellucci informed the Council that the Board wishes to include a "path of honor" of engraved pavers in the Village Hall Park project to honor and/or remember those who made great contributions to the Marvin

Community, such as former Mayor Mike Cognac. The Boards discussed this item in depth and agreed that a path of honor should be included and noted that Mayor Mike Cognac should have an additional memorial.

E. VILLAGE COUNCIL ADJOURNMENT

Moved by Councilman Wortman

To adjourn the Village Council meeting at 10:02am.

Vote: Motion Passed Unanimously

F. ADOPTION OF THE PREVIOUS MINUTES (PR&G BOARD)

Moved by Jen Castellucci

To adopt the minutes from 2/4/25 as presented.

Vote: Motion Passed Unanimously

G. PR&G BOARD ELECTION OF OFFICERS

Jen Castellucci stated that she wished to step down as Chair, as she has too many commitments. She nominated Christina Traub to assume the position of Chair and then nominated Kristyna Culp to remain as Vice-Chair.

Moved by Jen Castellucci

To elect Christina Traub as Chair and Kristyna Culp as Vice-Chair of the PR&G Board.

Vote: Motion Passed Unanimously

Moved by Vice-Chair Culp

To appoint Jen Castellucci as temporary presiding officer for the duration of the meeting.

Vote: Motion Passed Unanimously

H. PUBLIC COMMENT PERIOD

No one signed up to speak.

I. UNFINISHED BUSINESS

1. Review of the Draft Greenways and Trails Capital Improvement Plan (CIP) for FY 2026-30

TIME STAMP 1:06:25

(See attached Item I1, which is included as a reference in these minutes.)

Mr. Huneycutt reviewed the changes made to the Village's draft Capital Improvement Plan (CIP) for fiscal years 2026 through 2030. He noted that certain projects have been delayed to future years.

2. Review of 2020 Parks and Greenways Master Plan and Discussion of Questions for Future Community Survey

TIME STAMP 1:10:05

(See attached, Item I2, which is included as a reference in these minutes.)

Jen Castellucci led the discussion of Chapter 5 of the 2020 Greenways Master Plan, noting that the chapter includes a map and descriptions of proposed trails. She further noted that a rewrite of the chapter should include a greater focus on parks and should include the trail projects that have already been completed.

Councilman Baresich informed the Board that the Council is considering drafting a Village-wide comprehensive plan, rather than a series of separate master plan documents.

Board Member Castellucci presented a draft list of questions composed by the Board to be added to the draft community survey. Board members noted the need to add questions regarding the usage of golf carts.

J. NEW BUSINESS

There was no new business.

K. REPORTS & UPDATES

1. Event Planning Report

TIME STAMP 1:29:40

Mr. Huneycutt reminded the PR&G Board that the Easter Egg Hunt will be held on Saturday, April 12 from 10am - 2pm at Marvin Efird Park. He noted that four egg hunts will take place, three for different age groups and a

fourth "sensory-friendly" hunt for anyone who may benefit from a calmer, more supportive environment.

He also noted that Marvin Day will be on Saturday, April 26 from 4pm - 9pm at Marvin Efird Park and the annual 5K and Fun Run will be on Saturday, May 31 at Marvin Elementary School.

2. Trails & Greenways Report

TIME STAMP 1:37:40

Mr. Huneycutt and Councilman Baresich informed the Board that the Tullamore Phase 4 Trail project is on hold, until staff finds local groups to work with or contracts with a vendor to locate a revolutionary war burial site in the proximity of the proposed trail.

3. Public Works Report

TIME STAMP 1:44:15

Mr. Huneycutt spoke on Mr. Broom's behalf. He informed the Board that Public Works recently refurbished or rebuilt four picnic tables for Marvin Efird Park. He also noted that the UNCC Engineering Department is building an adult picnic table, a child picnic table, and a book library box to be installed at Marvin Efird Park.

He then noted that upcoming projects will include the installation of a concrete walkway from the playground to the parking lot. He added that Mr. Broom hopes for the work to be completed by Marvin Day. Mr. Huneycutt then informed the Board that the asphalt resurfacing of the Marvin Loop Greenway will occur in the coming months.

4. Village Council Report

TIME STAMP 1:46:30

Councilman Baresich informed the Board that the Council recently reviewed the 90 percent plans for the Village Hall Park, including the recent changes to the spillway for the rain garden.

L. REVIEW OF ACTION ITEMS

There were no action items.

M. REVIEW OF ONGOING ACTION ITEM LIST

The Board reviewed the Ongoing Action Item List and made revisions.

N. BOARD MEMBER COMMENTS

There were no comments.

O. PR&G BOARD ADJOURNMENT

Moved by Jen Castellucci

To adjourn the PR&G Board meeting at 10:49am.

Vote: Motion Passed Unanimously

Joseph E. Pollino Jr.
Mayor

Christina Traub
PR&G Board Chair

Austin W. Yow
Village Clerk & Assistant to the Manager