



Parks, Recreation, and Greenways Board
Meeting Minutes

November 5, 2024, 9:00 a.m.
Marvin Village Hall, 10006 Marvin School Road

Members Present: Chair Castellucci, Vice-Chair Culp, Christina Traub, Michael Vittone, Deb Sokol

Staff Present: Councilman Baresich (Council Liaison), Austin W. Yow, Hunter Nestor, Poulami Das, Tyler Huneycutt, Davy Broom

A. CALL TO ORDER

Chair Castellucci called the meeting to order at 9:02am and determined a quorum was present.

B. CONSIDER ALLOWING REMOTE PARTICIPATION

No board members participated remotely.

C. ADOPTION OF THE AGENDA

Moved by Chair Castellucci

Seconded by Vice-Chair Culp

To adopt the agenda as presented.

Vote: Motion Passed Unanimously

D. ADOPTION OF THE PREVIOUS MINUTES

Moved by Chair Castellucci

Seconded by Vice-Chair Culp

To adopt the minutes from 10/1/24 as presented.

Vote: Motion Passed Unanimously

E. PUBLIC COMMENT PERIOD

No one signed up to speak.

F. PARKS & RECREATION UPDATE

TIME STAMP 2:55

Update on Event Planning

Tyler Huneycutt, Recreation Activities Coordinator, recapped the Trick or Treat in the Park event held on Friday, October 25, noting that the event was well-attended, and that law enforcement and Public Works did a great job directing traffic and parking.

He then noted that the Friendship Tree was pushed back to November 11 due to a delay with obtaining children names from the Union County Christmas Bureau.

Mr. Huneycutt then reminded the Board that the Tree Lighting was scheduled for Saturday, December 7 from 5-7pm at the Barn at Marvin Efir Park.

Board members then asked Mr. Huneycutt for ways to improve the Trick or Treat event.

Update on Trails and Greenways

Tullamore Phase 4 (Connecting Tullamore and Amber Meadows Trails)

Mr. Nestor informed the Board that the Village has secured an easement from the Towns at Audrey Park subdivision to connect the Tullamore and Amber Meadows Trails. He noted that the Village will be conducting studies and researching gravesites that are located close to the proposed route. He further noted that the Council approved the contract for construction at their previous meeting.

Marvin Loop Extension Open House

Mr. Nestor then informed the Board that the Village will be holding an open house for the Marvin Loop Extension Project on Thursday, November 7 from 5-7pm. He noted that the extension is funded via a federal USDOT/FHWA grant, and that the route will run from Yellow Jasmine Lane down Marvin School Road, onto New Town Road and down Marvin Road to Saddle Avenue/Woodcliff subdivision.

Village Council Recap

Marvin Creek Connector

Chair Castellucci recapped the October 30 Village Council Work Session, noting that the proposed flat bridge for the Marvin Creek Connector would produce a rise and that the Council is considering a box culvert as an alternative. The Board discussed the bridge options in depth.

She also noted that the Marvin Creek HOA has formally requested that the Village return the trail easement, citing a survey completed by residents of the Marvin Creek subdivision. She then noted that the Council stands by their August 13 statement on the issue, noting that returning the easement sets a bad precedent and that the Village has spent funds to improve the easement. Lastly, she noted that the Council directed staff to calculate the total project costs for the work in the easement, including attorney fees and staff time.

STRAP Grant

Chair Castellucci informed the Board that the staff is making progress since the Village was awarded the StRAP grant for the Marvin Branch streamflow rehabilitation, noting that the Village has issued an RFQ for the engineering and that responses are due soon. She also noted that there may be issues with completing the portion of the work within Marvin Creek but that the funds may be reallocated to other portions of the Marvin Branch.

Moved by Chair Castellucci

Seconded by Vice-Chair Culp

To recess for 5 minutes to address AV equipment issues.

Vote: Motion Passed Unanimously

G. UNFINISHED BUSINESS

There was no unfinished business.

H. NEW BUSINESS

1. Consider Adoption of 2025 PR&G Board Meeting Schedule

TIME STAMP 40:30

(See attached Item H1, which is included as a reference in these minutes.)

Austin Yow, Village Clerk & Assistant to the Manager, briefed the Board on their proposed meeting schedule for 2025. He noted that meetings are planned for the first Tuesday of each month at 9am, with the only exception being July. He further noted that the July Meeting is proposed for the second Tuesday at 9am to compensate for the week of the 4th of July. He then informed the Board that their March Regular Meeting will also serve as their annual Joint Meeting with the Council.

Moved by Chair Castellucci
Seconded by Vice-Chair Culp

To adopt the 2025 PR&G Board Meeting Schedule as presented.

Vote: Motion Passed Unanimously

2. Village of Marvin Land Coverage Analysis Presentation from Union County Urban Forester Keith O'Herrin

TIME STAMP 41:40

(See attached presentation, Item H2, which is included as a reference in these minutes.)

Keith O'Herrin, Union County Urban Forester, gave an in-depth presentation on urban forestry and the state of the Village of Marvin's tree canopy.

Councilman Baresich arrived at 10:35am.

3. Review of Chapter 1 of 2020 Parks and Greenways Master Plan and Discussion of Questions for Future Community Survey

TIME STAMP 1:44:25

(See attached Item H3, which is included as a reference in these minutes.)

Chair Castellucci briefly informed the Board that the Board will review a section of the 2020 Parks and Greenways Master Plan at each of their upcoming meetings through the Spring. She noted that the Board will have the opportunity to recommend revisions, as well as to recommend questions to be included in a future community survey. She asked the Board to review Chapter 1 of the plan and noted that discussion would continue at the next meeting.

I. REVIEW OF ACTION ITEMS

There were no action items.

J. REVIEW OF ONGOING ACTION ITEM LIST

The Board reviewed the Ongoing Action Item List and made revisions.

K. BOARD MEMBER COMMENTS

Chair Castellucci: She noted that the Council reviewed a new design of the Village Hall Park at their previous meeting that will preserve more of the property's trees.

Christina Traub: She noted that she is working to connect Mr. Huneycutt with a contact to start a running program within the Village. She stated that the Marvin Ridge High School Cross Country Team won the state championship the previous weekend.

Councilman Baresich: He thanked everyone for their work at Trick or Treat in the Park.

L. ADJOURNMENT

Moved by Chair Castellucci

Seconded by Vice-Chair Culp

To adjourn the meeting at 10:56am.

Vote: Motion Passed Unanimously

Jen Castellucci
PR&G Board Chair

Austin W. Yow
Village Clerk & Assistant to the Manager